



TERMS AND CONDITIONS FOR RESEARCH ASSISTANCE REQUESTS

August 2024

By submitting a research assistance request to the ANMF Federal Office, you agree to the following terms and conditions:

1. All research assistance requests must be submitted via email to anmfresearch@anmf.org.au. Requests submitted through other channels will not be considered.
2. Requests must address issues pertinent to nurses, midwives, or other healthcare professionals.
3. All projects must have received verifiable Human Research Ethics Committee approval prior to consideration.
4. Research topics should fall within the following areas:
 - The delivery of safe, high-quality, and evidence-based care.
 - Enhancing the professional and personal safety of healthcare professionals.
 - Influencing health, maternity, aged care, and public health policy, research, and practice.
5. The request must represent the applicant's original concept and work.
6. Preference will be given to applicants who are ANMF members, practicing nurses or midwives, or nursing or midwifery students.
7. Requests related to scientific, medical, or technical advancements must be presented in clear, plain language.
8. Applicants are responsible for providing complete and accurate information. Requests containing misleading or deceptive information will be disqualified. The ANMF will not follow up on incomplete applications.
9. ANMF staff may request further information if needed to process the application.
10. The ANMF reserves the right to decline to support or promote any project at any stage.
11. Requests must allow adequate time for review and implementation. It is recommended to submit requests at least 4-5 weeks before the anticipated recruitment start date.



12. The modality and timing of any dissemination are at the discretion of the ANMF Federal Office.
13. The ANMF cannot guarantee that materials or links will be shared within the requested timeline, and in some cases, dissemination may not occur.
14. Individualised feedback and reasons for refusal might not be provided to unsuccessful applicants.
15. The ANMF will collect personal information submitted during the request process to consider the requests and facilitate dissemination. This information may be shared with other ANMF branches for promotion or collaboration purposes via the ANMF Research Advisory Committee.
16. The ANMF will use material submitted by applicants, including the applicant's name and affiliation, for promotional purposes on the ANMF website, ANMJ, and social media platforms (see Research Participation Content Template and Example).
17. Applicants must provide the ANMF with an Evidence Brief about the project with any recruitment request and a summary report at the completion of the research project (See Research Project Summary Template and Example and Summary Report Template and Example).
18. Applicants must appropriately acknowledge the ANMF (Federal Office) and its contributions in any relevant project outputs.
19. Applicants must disclose any potential conflicts of interest.

Failure to comply with these terms and conditions will result in disqualification of the project's eligibility for promotion by the ANMF.

By submitting your request, you confirm that you have read, understood, and agree to these terms and conditions.